

Sno-Isle Libraries

Cart Service Agreement

Sno-Isle Public Libraries is looking forward to working with your facility as part of our outreach services program. We provide a monthly cart service to selected sites such as nursing homes, assisted living facilities, or senior housing where a significant number of residents are unable to travel to the library due to age or disability.

Residents register for their own cards and are responsible for the library materials they check out. It is also possible to request deposit service for the facility.

Name of Facility: _____

Number of Units: _____

Current number of residents: _____

Street Address: _____

City, State, Zip: _____

Head of Facility: _____ **Title:** _____

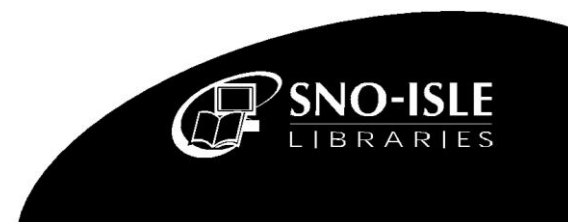
Phone: _____ **Email:** _____

Contact person for cart service (if different than above):

Name: _____ **Title:** _____

Phone: _____ **Email:** _____

Who will assist library staff during the visit?



Facility Requirements for Cart Service Checklist

- Safe and convenient loading/parking space for a 25-foot van with wheelchair lift:

Parking instructions: _____

- Unobstructed, easy access for wheeling cars into building (no curbs, steps, etc.)

Best entrance to use: _____

- A room or space large enough to accommodate the library's book carts (2-4 carts) and 2 staff, plus space for residents to comfortably browse and check out library materials.

Location of space or room: _____

- Designated table and electrical outlet for setting up and plugging in the library's check-out computer, where electrical cords do not pose a tripping hazard.

- The minimum number of customers required to sustain cart service is 6 per site. Cart service may be discontinued if: usage declines, facility requirements are not met, or library materials are not consistently returned on time.

I have read and understand all of the above information and the facility requirements for cart service.

Signature of facility owner or manager

Date

Library on Wheels
Sno-Isle Libraries
7312 35th Ave NE
Marysville, WA 98273
360-651-7059

