QUOTE DUE DATE & TIME: Quote is to be submitted to Sno-Isle Libraries no later than 2:00 p.m. the 31st of January, 2019.

PERIOD OF PERFORMANCE tentatively scheduled to begin on or about February 1, 2019 and to end on or about January 31, 2020.

NOTE: Work stated is subject to the terms and conditions stipulated in the bid document and attachments. See Scope of Work in Attachment A attached hereto and incorporated herein by reference.

REQUIRED DOCUMENTS TO BE SUBMITTED WITH QUOTE:
- Quote
- Certifications and Assurances

THIS QUOTE SUBMITTED BY:

CONTRACTOR NAME: ____________________________

COMPANY: ____________________________

ADDRESS: ____________________________

CITY: ____________________________

STATE/ZIP CODE: ____________________________

PHONE: ____________________________

EMAIL: Click here to enter text.

FAX: ____________________________

THE UNDERSIGNED offers and agrees to furnish the goods or services on the date required at the price entered herein, subject to the terms and conditions attached hereto.

I CERTIFY that the quote document has been read and understood and that all of the conditions contained herein are acceptable, and further, to the best of my knowledge, the information contained in this quote is accurate and complete, and that I have the legal authority to commit this firm to a contractual agreement.

SNO-ISLE LIBRARIES PUBLIC WORKS
QUOTE REQUEST NO. 2019.01.23 –
Fire Systems & Fire Extinguisher Testing Services

BY: ____________________________

DATE: ____________________________

QUOTE ISSUE DATE: January 29, 2019

SUMMARIZED SCOPE: The intent is to obtain an agreement for professional services from a qualified service provider to perform annual and semi-annual testing of fire related systems and fire extinguishers, of the Sno-Isle Libraries locations included in Attachments A. It is Sno-Isle Libraries’ intention to award this work to a Contractor who meets the requirements listed herein. All work performed will be billed at an agreed upon rate in accord with this agreement at intervals requested and determined by Sno-Isle Libraries as deemed necessary. Scoring criteria for this project is detailed in Attachment B.

RECEIPT OF QUOTES Quote submissions must be submitted to the Purchasing Specialist (kkramer@sno-isle.org) in writing or by email no later than the due date and time listed above. Late and/or incomplete submittals will be classified as non-responsive and will not be considered for project award.

PUBLIC WORK REQUIREMENT: The scope of work for the adjustments, corrections, maintenance, repair and testing on all fire protection and fire control systems constitutes a public works under WA State Law (WAC 296-127-01375). Bidders are cautioned to take into consideration all statutory legal requirements, particularly the payment of prevailing wages on the Fire System Inspection and Testing performed on the fourteen (14) Sno-Isle Libraries’ locations. The current prevailing wage rates for all public works classifications for both Island and Snohomish counties are included as attachments in the email. Further information can be found at: http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp.

CONTACT the Purchasing Specialist, Karen Kramer, at kkramer@sno-isle.org concerning this project upon release of this quote request until the point of contract signage.

Issued by: Sno-Isle Libraries- 7312 35th Avenue NE- Marysville, WA 98271
CERTIFICATIONS AND ASSURANCES

I/we make the following certifications and assurances as a required element of the proposal, or quote, to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract:

1) I/we declare that all answers and statements made in the proposal are true and correct.
2) The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting completion. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
3) The attached proposal is a firm offer for a period of 60 days following receipt, and it may be accepted by Sno-Isle Libraries without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 60 day period.
4) In preparing this proposal, I/we have not been assisted by any current or former employee of Sno-Isle Libraries whose duties relate (or did relate) to this proposal or prospective contract and who was assisting in other than his or her official, public capacity. If there are exceptions to these assurances, I/we have described them in full detail on a separate page attached to this document.
5) I/we understand that Sno-Isle Libraries will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals become the property of Sno-Isle Libraries and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
6) Unless otherwise required by law, the prices and/or cost data which have been submitted have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by him/her prior to opening, directly or indirectly, to any other Proposer or to any competitor.
7) I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and general terms and conditions. If there are any exceptions to these terms, I/we have described those exceptions in detail on a page attached to this document.
8) No attempt has been made or will be made by the Proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
9) I/we grant Sno-Isle Libraries the right to contact references and other, who may have pertinent information regarding the ability of the Contractor and the lead staff person to perform the services contemplated by this RFP.
10) I/we meet all licensing, insurance, accreditation and registration requirements necessary for the performance of this contract.
11) I/we have not been disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).
12) Until December 31, 2013, I/we have not violated RCW 37.04.370 more than one time as determined by the Department of Labor & Industries.
13) In the three year period immediately preceding the date of solicitation, I/we swear there are no determinations by a final and binding citation and notice of assessment issued by the Department of Labor & Industries or through a civil judgment by a court to have willfully violated any provision of chapter RCW 49.46, 49.48, or 49.52 RCW.
14) There have been no lawsuits or liens filed against my/our insurance or bonding agencies within the previous 5 years. If there have been lawsuits or liens filed against my/our insurance or bonding agencies, I/we have attached them to this form.
15) I/we are not submitting proposed Contract exceptions. If Contract exceptions are being submitted, I/we have attached them to this form.

On behalf of the Contractor submitting this proposal, my name below attests to the accuracy of the above statements. Further, I understand that an electronic signature is as binding as a written signature.

Name, Title       Date
ATTACHMENT A

FIRE INSPECTION & TESTING SCOPE OF WORK AND SPECIFICATIONS

SCOPE OF WORK

Fire Extinguisher Inspection:
- Check for proper sizes, types, quantity and placement of fire extinguishers. Ensure that each fire extinguisher is properly mounted, conspicuously located, not obstructed by objects and readily available for use in case of a fire.
- Make sure the instruction label is legible and facing outward.
- Check to be sure the extinguisher is fully pressurized +/- at its full charged weight. Make sure the fire extinguisher hose is intact and free from obstruction.
- Operate the pull pin or locking device and install a new tamper seal. Check for dents, corrosion or other signs of damage.
- Look for any modifications to the fire extinguisher that could possibly reduce its functionality.
- Verify that the extinguisher is current on all internal maintenance and pressure testing requirements.
- Attach an updated tag or label as a record of proper maintenance.

Fire System Inspection & Testing:
- Provides confidence testing for fire system annually.
- Provides inspection and testing for wet and dry sprinkler system annually.
- Pressure test standpipe system every 5 years.
- Test pre-action system every 6 months.
- Test FM-200 every 6 months. (located at Service Center computer room)

Incidental costs:
- Replacement of batteries, gauges, detectors
- Hydrotest fire extinguisher (This service is not performed annually. Fire extinguishers must have hydrostatic testing every 12 years per NFPA requirements.)

RECORDKEEPING

The Contractor shall be licensed and retain all records as required by the State of Washington in accordance with local jurisdictions requirements.

The contractor is responsible for managing data entry of compliance and reporting via Tegris.

LOCATIONS

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<tr>
<th>Camano</th>
<th>Mariner</th>
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<tbody>
<tr>
<td>Clinton</td>
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<td>Coupeville</td>
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<td>Mukilteo</td>
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<td>Granite Falls</td>
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<td>Lakewood/Smokey Point</td>
<td>Snohomish</td>
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<td>Langley</td>
<td>Stanwood</td>
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# ATTACHMENT B

## SCORING CRITERIA

BID SCORING: FIRE SYSTEMS INSPECTION & EXTINGUISHER SERVICES

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Bids Score Date: 1/31/2019