The Multi-Purpose Room may be used by educational, cultural or civic organizations in the following order of priority:

- Library sponsored activities
- Friends of the Snohomish Library sponsored activities
- Organizations or individuals engaged in educational, cultural, intellectual or charitable activities.

Use of the Multi-Purpose Room shall be limited to noncommercial organizations and activities. Activities held in the Multi-Purpose Room shall be non-exclusive and open to the general public. The Library does not advocate or endorse the viewpoints of individuals using the Multi-Purpose Room.

The Multi-Purpose Room is available for use Monday – Thursday 10:00am – 8:45pm, Friday and Saturday 10:00am – 4:45pm and Sunday 1:00pm – 4:45pm, except when the Library is closed for holidays.

An application must be completed and permission granted by the Managing Librarian or designated staff member before use.

Meetings may be scheduled no more than one calendar year in advance and no more than once per month.

Persons 17 years of age and younger must be sponsored by an adult and the meeting must be attended by an adult.

There will be no charge for the use of the Multi-Purpose Room.
An organization’s representative or individual signing the application assumes responsibility for leaving the Multi-Purpose Room clean and neat. He/she also assumes full responsibility for any loss or damage to the Multi-Purpose Room, furniture or equipment.

Individuals, groups and organizations shall not store personal items or equipment in the Multi-Purpose Room.

Admission fees may not be charged for entrance to a meeting or a program without prior permission from the Managing Librarian.

No individual, group or organization using the Multi-Purpose Room will discriminate on the basis of race, color, sex, national origin, religion, age or disability in the provision of services.

Meetings that interfere with the work of the Snohomish Library because of noise or other factors may not be permitted.

Use of the Multi-Purpose Room shall be subject to immediate cancellation in the event of an emergency, unusual circumstance or violation of one or more of these policies.

Organizations that repeatedly violate the Multi-Purpose Room Policy shall be banned from further use of the room.

The Snohomish Library may deny the use of the Multi-Purpose Room if Library Board Policy, Library regulations or civil laws are not observed.

Decisions of the Managing Librarian may be appealed to the Snohomish Library Board of Trustees. Decisions of the Snohomish Library Board of Trustees may be appealed to the Sno-Isle Libraries Board of Trustees.

The Snohomish Library Board approved the written Multi-Purpose Room Policy on April 28, 2003.