



Addendum 2

BENEFIT INSURANCE BROKERS

RFP NO. 2021.03.18

April 12, 2021

1. QUESTIONS & ANSWERS:

1.1 Q: Please confirm the due date of the RFP Response. Your document indicated "Wednesday, April 19th"; however, April 19th is a Monday. We do not want to miss the deadline and wanted to confirm.

A: An Addendum was sent out on April 6th that corrected the due date to Monday, April 19th. Apologies for the miscommunication.

1.2 Q: How many hard copies would you like provided?

A: Please submit one hard copy of your proposal, along with one electronic version of the document (to save paper). Please do not bind your proposal, nor include binders, report covers, or unrequested indexing/divider pages. Use of recycled content paper is preferred.

1.3 Q: When will questions and answers be posted? The document indicated "Wednesday, April 9th"; however, the 9th is a Friday.

A: This date was updated in the April 6th Addendum to Monday, April 12th. Again, my apologies – I apparently had Wednesday on my mind when the RFP was written!

1.4 Q: You reference a 10-page limit. Does this include the Cover Letter, Team Biographies, as well as additional sample work? Are we allowed to provide an appendix with detailed Bios and sample collateral?

A: Please include as much as you can in the allotted 10-page limit. If you would like to include additional information, please go ahead and provide an appendix or supplement to the proposal and include the detailed bios and sample collateral there.

1.5 Q: In section 6.1.3.1 *Executive Summary & Approach*, you request a 'brief assessment of the current program, proposed alternative program, and rational

for your proposed plan.' Can you please provide us with a copy of your current plans and/or Benefit Guide and Summaries? Will claims experience also be provided, so that we can make a thoughtful and strategic response to this question?

A: Attached is benefits information provided to newly hired benefitted employees, and includes benefit summaries (Exhibit A).

1.6 Q: Is the entire RFP Response including attachments (examples of work) maxed out at 10 pages? Or is the 10 page limit only for the responses on 6.1-6.5? (including title page).

A: Please see response to question 1.4 above.

1.7 Q: What will the Teams meeting on Monday, April 19, 2021 at 2pm entail?

A: Opening all proposals, recording the names, and time proposal was submitted.

1.8 Q: 6.1.3.2: Currently Sno-Isle Libraries is self-funded on Medical. Is there another option brokers can present their book size besides total premium? This is very difficult to antique knowing the number of clients some broker houses manage for group sizes 2+ employees. Self-funded groups have premium equivalents instead of actual premium that our analyst equate on an annual basis. (Maybe number of groups managed for Sno-Isle Libraries current carriers?)

A: Sno-Isle Libraries' needs to know that responders can manage a group our size and can manage self-funded plans. We are not so interested in the total premiums, but would be interested in the number of accounts, the size of accounts, and how many self-funded accounts they manage.

1.9 Q: How many printed presentations would Sno-Isle Libraries like to receive?

A: Please see response to question 1.2 above.

1.10 Q: 6.1.3.2: Will the summary biographies be part of our 10-page limit?

A: Please see response to question 1.4 above.

END OF ADDENDUM