

Sno-Isle Libraries

Board of Trustees

Monday, February 28, 2022

Meeting Minutes

Zoom virtual meeting

Call to Order

President Kostick called the meeting to order at 5:31 p.m.

Land Acknowledgement

We acknowledge that we are on the traditional land of the Coast Salish Peoples, including the Tulalip, Snohomish, Stillaguamish, and Sauk-Suiattle Tribes past and present, and honor with gratitude the land itself and many tribes.

Roll Call

Members Present: Susan Kostick, Kelli Smith, Rose Olson, Martin Munguia, and Paul Ryan.

Staff Present: Barb Adams, Sandra Beck, R.D. Burley, David Durante, Lia Escudero Belcher, Nick Fuchs, Lindsay Hanson, Susan Hempstead, Alisha Hendren, Rose Hong, Monica Jackson, Meredith Kraft, Hannah Krumheuer, Leslie Moore, Antoinette Morales-Tanner, Nicole Wehl, and Shanda Zimmerman.

Introduction and Recognition of Guests

There were no guests in attendance.

Approval of Agenda

Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. Trustee Olson seconded the motion. The Board unanimously approved the motion.

Consent Agenda Items

Trustee Munguia moved to approve the Consent Agenda as presented:

- a) Approval of the January 24, 2022 regular meeting minutes.
- b) Approval of the February 5, 2022 special meeting minutes.
- c) Approval of the January 2022 Sno-Isle Libraries payroll, benefits, and vouchers.

Trustee Olson seconded the motion. The Board unanimously approved the motion.

Public Comment

There were no public comments to the Board.

Communications to the Board

There were no communications to the Board.

Executive Director's Report

Library Presentation

Mariner Library Manager Sandra Beck discussed library services to the diverse Mariner community. The library's location in a shopping center storefront presents both unique challenges and opportunities to provide innovative service. Library Manager Beck highlighted the library's strong community partnerships with schools and local non-profit organizations.

Board of Trustees

Susan Kostick (President) • Kelli Smith (Vice President) • Rose Olson (Secretary)
Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director

Lois Langer Thompson

Executive Director's Report

Strategic Services Director David Durante highlighted the following information from the Executive Director's report:

Broadband Roundtable with Senator Patty Murray

Executive Director Thompson joined school and community officials to discuss how the American Rescue Plan is helping expand broadband access across Washington state and how library services continue to benefit from this funding.

Strategic Goals Update

Enhance library services

- Sno-Isle Libraries has made Discover Passes available for checkout. This offering has been popular with customers since the launch date.
- Customers have expressed their appreciation for online booklists including *Romance* and *Holocaust Remembrance Day*.

Create Inspiring Spaces

- Sno-Isle Libraries recently secured a contract for architectural and design services with MSR Design. Project work is being evaluated at the Arlington, Darrington, Langley, and Mariner locations.

Optimize Library Funding

- Work continues to finalize contracts with the Department of Commerce for state grants.
- Sno-Isle Libraries staff are working on recommendations for additional public funding opportunities.

Invest in our People and our Organization

- The Leadership Team approved the updated *Sick Leave* administrative policy as well as the *Substance Abuse* administrative policy and the new *Multilingual Pay* administrative policy.

Sno-Isle Libraries Funding Update

In a follow up to the February 5 Board of Trustees special meeting, Strategic Services Director Durante discussed Washington State Constitution's limit on annual rate of property taxes of 1% and how this impacts library funding.

Equity, Diversity, and Inclusion (EDI)

As a member of the Board of Directors of Economic Alliance of Snohomish County, Executive Director Thompson signed the SnoCODE commitment pledging to advocate for and implement a comprehensive diversity and inclusion strategy at Sno-Isle Libraries.

Sno-Isle Libraries has centered Equity, Diversity, and Inclusion work. Some of the steps taken to advance the organization in this area include:

- A baseline EDI training for all Sno-Isle Libraries staff.
- A Board-adopted Equity policy.
- Dedicated budget and staff for advancing the organization in the area of EDI work.

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Financial Update

Accounting Manager Nicole Wehl provided the January 2022 financial report.

New Business

There was no new business.

Unfinished Business

There was no unfinished business.

President, Trustee Committees, and Foundation Representative Reports

President's Report

President Kostick reported on the following:

- Participation in the February 5 Board of Trustees retreat.
- A Board-to-Board event planning meeting.
- Meetings with Executive Director Thompson and Strategic Services Director Durante.

Strategic Planning / Finance Committee

Trustee Munguia reported that the Strategic Planning / Finance Committee is working with the Sno-Isle Libraries Foundation Board to plan the upcoming Board-to-Board event. This event will focus on highlighting each Board's strategic priorities and developing a deeper understand of their functions and roles.

Foundation Board Meeting

Trustee Olson reported that the Sno-Isle Libraries Foundation has welcomed Christina Kourteva as the new Executive Director. Foundation Executive Director Kourteva is meeting with each Foundation Board member individually as a part of the onboarding process.

Announcements and Comments

Trustee Munguia referenced his involvement with Community Transit and expressed appreciation that Community Transit customers could access Sno-Isle Libraries printing services to print transit schedules.

Trustee Ryan requested Sno-Isle Libraries staff research the cost and impact of hybrid meetings for Board of Trustees meetings.

Adjournment

Trustee Olson moved to adjourn the February 28, 2022 meeting of the Sno-Isle Libraries Board of Trustees. Trustee Ryan seconded the motion. The Board unanimously approved the motion. President Kostick adjourned the meeting of the Sno-Isle Libraries Board of Trustees at 6:19 p.m.

Next Meeting

The next regular Board meeting will be held on Monday, March 28, 2022 at 5:30 p.m. Meeting information will be posted on the Sno-Isle Libraries [website](#) one week prior to the meeting.

Susan Kostick

President

Rose Olson

Secretary