

Sno-Isle Libraries

Board of Trustees

Monday, April 25, 2022

Meeting Minutes

Coupeville Library

Call to Order

President Kostick called the meeting to order at 5:30 p.m., followed by the land acknowledgement.

Attendees

Members Present: Jennifer DePrey, Susan Kostick, Martin Munguia, Rose Olson, and Paul Ryan.

Members Present via Teleconference: Michael Adams and Kelli Smith.

Staff Present: Michelle Callihan, Leslie Franzen, Meredith Kraft, Diane Lai, Rebecca Loney, Chila Oglesby, Lois Langer Thompson, and Nicole Wehl.

Approval of Agenda

Trustee Ryan moved that the Sno-Isle Libraries Board of Trustees approve the agenda as presented. Trustee DePrey seconded the motion. The Board unanimously approved the motion.

Consent Agenda Items

Trustee DePrey moved to approve the Consent Agenda as presented:

- a) Approval of the March 28, 2022 regular meeting minutes.
- b) Approval of the March 2022 Sno-Isle Libraries payroll, benefits, and vouchers.

Trustee Ryan seconded the motion. The Board unanimously approved the motion.

Public Comment

There were no public comments to the Board.

Executive Director's Report

Library Presentation

Coupeville Library Manager Leslie Franzen discussed the rich history of the Coupeville library within the community and shared customers' enthusiasm about resuming in-person programming and the reopening of meeting rooms for public use.

Executive Director's Report

Executive Director Thompson provided the following updates:

- Meetings with Friends Presidents and Volunteer & Community Engagement Coordinator Christine Stansfield are underway.
- The first SnoCODE (Creating Opportunities Diversity Equity) meeting highlighted efforts to expand grants to BIPOC organizations.
- Legislative update:
 - HB 1723: Closing the digital equity divide by increasing accessibility and affordability of telecommunications services, devices, and training.
 - HB 2068: Creating the Imagination Library of Washington program.
 - SB 5761: Concerning employer requirements for providing wage and salary information to applicants for employment.

Board of Trustees

Susan Kostick (President) • Kelli Smith (Vice President) • Rose Olson (Secretary)
Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director
Lois Langer Thompson

- Technology to support hybrid Board of Trustees meetings is expected to be in place for the October meeting. Conference call access will remain in place until that time.
- Work is progressing on the Arlington, Clinton, Darrington, Lake Stevens, Langley, and Mariner Community Campus capital projects.

Library Card Administrative Policy

Director of Public Services Rebecca Loney provided an update to the Library Card Administrative Policy. The policy was revised to remove unintentional barriers to customer access and ensure that the language is inclusive and welcoming.

Financial Update

Accounting Manager Nicole Wehl provided the March 2022 financial report.

Unfinished Business

There was no unfinished business.

New Business

Resolution 22-03 Concerning the Appointment of an Auditing Officer.

Trustee Olson moved that the Sno-Isle Libraries Board of Trustees adopt Resolution 22-03 appointing Deputy Director David Durante as an auditing officer effective April 25, 2022. Trustee Ryan seconded the motion. The Board unanimously approved the motion.

Library Card and Lending Policy

Trustee Munguia moved that the Sno-Isle Libraries Board of Trustees approve the Library Card and Lending Policy as presented. Trustee DePrey seconded the motion. The Board unanimously approved the motion.

President, Trustee Committees, and Foundation Representative Reports

President's Report / Executive Committee

President Kostick provided the following updates:

- The Executive Committee meeting included the Executive Director progress report, a review of Sno-Isle Libraries data points, and potential policies.
- President Kostick extended thanks to members of the Board of Trustees, the Foundation Board, and Sno-Isle Libraries staff for a successful Board-to-Board event.
- President Kostick visited the Langley and Freeland Libraries prior to the April Board meeting and appreciated the opportunity to interact with library staff.

Sno-Isle Libraries Foundation

Trustee Olson provided the following updates:

- The Foundation is fully staffed with the addition of Administrative Specialist Maddy Robles.
- Library Giving Day was held on April 6. The Foundation raised over \$22,000 in support of Sno-Isle Libraries.
- The Foundation will be participating in the Washington Gives GiveBIG campaign on May 3 and 4.

Board Member Reports

Trustee Munguia discussed how transportation legislation may have an impact on library traffic and programming as free access to public transit increases for minors in Snohomish County. Trustee DePrey shared that Island Transit is free for all riders.

Trustee Ryan commended President Kostick on her leadership and thanked her for the time she devotes to overseeing the work of the Board of Trustees.

Trustee DePrey shared her appreciation for the Coupeville Friends of the Library group's market book sale.

Adjournment

Trustee DePrey moved to adjourn the April 25, 2022 meeting of the Sno-Isle Libraries Board of Trustees. Trustee Olson seconded the motion. The Board unanimously approved the motion. President Kostick adjourned the meeting of the Sno-Isle Libraries Board of Trustees at 6:30 p.m.

Next Meeting

The next regular Board of Trustees meeting will be held on Monday, May 23, 2022 at 5:30 p.m. Meeting information will be posted on the Sno-Isle Libraries [website](#) one week prior to the meeting.

*Susan Kostick*_____
President*Rose Olson*_____
Secretary