

# Sno-Isle Libraries

## Board of Trustees

Monday, March 28, 2022  
Meeting Minutes  
Sno-Isle Libraries Service Center

### Call to Order

President Kostick called the meeting to order at 5:30 p.m., followed by the land acknowledgement.

### Roll Call

**Members Present:** Michael Adams, Jennifer DePrey, Susan Kostick, Martin Munguia, and Kelli Smith.

**Members Present via Teleconference:** Rose Olson and Paul Ryan.

**Staff Present:** Barb Adams, R.D. Burley, Michelle Callihan, David Durante, Baha Farkish, Nick Fuchs, Lindsay Hanson, Alisha Hendren, Meredith Kraft, Lois Langer Thompson, Tricia Lee, Rebecca Loney, Antoinette Morales-Tanner, Chila Oglesby, Anne Verba, Nicole Wehl, and Shanda Zimmerman.

### Approval of Agenda

Trustee Smith moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. Trustee Munguia seconded the motion. The Board unanimously approved the motion.

### Consent Agenda Items

Trustee DePrey moved to approve the Consent Agenda as presented:

- a) Approval of the February 28, 2022 regular meeting minutes.
- b) Approval of the February 2022 Sno-Isle Libraries payroll, benefits, and vouchers.

Trustee Smith seconded the motion. The Board unanimously approved the motion.

### Public Comment

There were no public comments to the Board.

### Executive Director's Report

#### Library Presentation

Lake Stevens Library Manager Antoinette Morales-Tanner highlighted outreach activities and collaborations with local organizations and non-profits in the Lake Stevens community. Library Manager Morales-Tanner discussed plans for Sno-Isle Libraries to build a new library facility in Lake Stevens and shared that community engagement activities will remain central during the development process.

#### Executive Director's Report

##### Equity, Diversity, and Inclusion (EDI)

Assistant Director of Equity, Inclusion, and Development Tricia Lee reviewed the 2021 EDI initiatives as well as ongoing efforts in 2022 to center equity, diversity, and inclusion within Sno-Isle Libraries.

##### Public Libraries of Washington

Executive Director Thompson shared an overview of the Public Libraries of Washington Director's meeting.

### Legislative Update

Executive Director Thompson shared legislative updates regarding a Washington State appropriation for the Mill Creek Library, HB 1630 establishing restrictions on the possession of weapons in certain locations, and HB 1329 concerning public meeting accessibility and participation.

### **Financial Update**

Accounting Manager Nicole Wehl provided the February 2022 financial report.

### **New Business**

#### **Addendum two (2) to the Annexation Agreement between the Town of Darrington and Sno-Isle Intercounty Rural Library District**

Trustee Smith moved the Sno-Isle Libraries Board of Trustees approve Addendum two (2) to the Annexation Agreement between the Town of Darrington and the Sno-Isle Intercounty Rural Library District and authorize the Executive Director to sign the addendum. Trustee DePrey seconded the motion. The Board unanimously approved the motion.

#### **Resolution 22-02 Authorizing the Use of the Reserve Fund**

Trustee DePrey moved the Sno-Isle Libraries Board of Trustees authorize Resolution 22-02 to approve the use of timber tax receipts in the Darrington Rural Partial County Library District reserve fund as local revenue matching funds for capital improvements for the Darrington Library. Trustee Adams seconded the motion. The Board unanimously approved the motion.

#### **Declaration of Surplus Assets**

Trustee Adams moved the Sno-Isle Libraries Board of Trustees declare the following vehicles surplus and authorize the disposal of these vehicles in a cost effective and responsible manner:

1. 2013 Mitsubishi Fuso FE 160 – Vehicle Identification Number J16BNE1A9DK001180
2. 2015 Mitsubishi Fuso FE 160 – Vehicle Identification Number JL6BNE1A1FK000222
3. 2008 Ford Taurus – Vehicle Identification Number 1FMDK05W08GA00538

Trustee Munguia seconded the motion. The Board unanimously approved the motion.

### **Unfinished Business**

There was no unfinished business.

### **President, Trustee Committees, and Foundation Representative Reports**

#### **President's Report / Executive Committee**

President Kostick reported on the following:

- Participation in the March 3 Executive Committee meeting, where the Sno-Isle Libraries Trustee Award recipient was selected.
- The Board-to-Board event scheduled for April 21.
- Public Library Association conference attendance. Trustees Munguia and Adams were also invited to share experiences with attending the conference.

**Strategic Planning / Finance Committee**

Trustee DePrey reported on the following:

- The March 14 Strategic Planning / Finance Committee meeting regarding Addendum Two to the Annexation Agreement with the Town of Darrington and Sno-Isle Libraries Resolution 22-02.
- The Board-to-Board event will take place on April 21 at the Hibulb Cultural Center and Natural History Preserve.

**Sno-Isle Libraries Foundation**

Trustee Olson shared that Sno-Isle Libraries Foundation Board members will be participating in a workshop on April 9 focusing on organizational beliefs, purpose, and values.

**Board Member Reports**

Trustee Ryan requested Sno-Isle Libraries staff provide an update at the April Board meeting about hybrid meeting structure.

**Adjournment**

Trustee Smith moved to adjourn the March 28, 2022 meeting of the Sno-Isle Libraries Board of Trustees. Trustee DePrey seconded the motion. The Board unanimously approved the motion. President Kostick adjourned the meeting of the Sno-Isle Libraries Board of Trustees at 6:44 p.m.

**Next Meeting**

The next regular Board meeting will be held on Monday, April 25, 2022 at 5:30 p.m. Meeting information will be posted on the Sno-Isle Libraries [website](#) one week prior to the meeting.

*Susan Kostick*  
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President

*Rose Olson*  
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Secretary