

Public Comment Guidelines

BOARD OF TRUSTEES

The Sno-Isle Libraries Board of Trustees conducts all business in compliance with RCW 42.30, Open Public Meetings Act. The Board welcomes public participation in meetings and has adopted the following guidelines:

1. Any member of the public wishing to address the Board may do so during the public comment period of the meeting.
2. Public comment is limited to items on the agenda or other library-related topics.
3. After being recognized by the Board President, a person wishing to make public comment should begin by stating their name and whether they are a resident of the Sno-Isle Libraries district service area.
4. The time period for individual public comments will be limited to three (3) minutes. In instances where a number of speakers wish to address the same subject, the total time for speaker presentations will not exceed thirty minutes.
5. Comments during public hearings will be made at the appropriate time on the agenda set for that purpose. Comments are limited to the agenda topic of the public hearing.
6. The Board does not engage in discussion with speakers during public comment period. All comments are taken under advisement.
7. If a speaker becomes disruptive, the President will ask the speaker to stop their disruptive behavior, or the speaker will be asked to leave the meeting.
8. Written correspondence to the Board may be sent to either the Sno-Isle Libraries Service Center at 7312 35th Ave. NE, Marysville, WA 98271 or to BoardofTrustees@sno-isle.org. Correspondence must be received two business days prior to the meeting to allow distribution to the Board. Correspondence received after this deadline will be distributed to the Board after the meeting.
9. Requests for accommodations may be submitted via email to accessibility@sno-isle.org.

Adopted: September 19, 2022