

# Sno-Isle Libraries

## BOARD OF TRUSTEES

### Board of Trustees

Susan Kostick, *President* • Kelli Smith, *Vice President* • Rose Olson, *Secretary* • Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

### Executive Director

Lois Langer Thompson

September 19, 2022

Meeting Minutes

Snohomish Library

## Call to Order

President Kostick called the meeting to order at 5:30 p.m., followed by a land acknowledgement.

## Attendees

**Members present:** Jennifer DePrey, Susan Kostick, Martin Munguia, and Paul Ryan.

**Members present via teleconference:** Rose Olson. Michael Adams joined the meeting at 5:34 p.m.

**Staff present:** Jude Anderson, Nick Fuchs, Lindsay Hanson, Cassie Hanson, Alisha Hendren, Meredith Kraft, Diane Lai, Rebecca Loney, Antoinette Morales-Tanner, Phil Spirito, Lois Langer Thompson, Nicole Wehl, and Shanda Zimmerman.

## Approval of Agenda

Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

## Consent Agenda

- a) Approval of the July 25, 2022 regular meeting minutes
- b) Approval of the July 2022 Sno-Isle Libraries payroll, benefits, and vouchers
- c) Approval of the August 2022 Sno-Isle Libraries payroll, benefits, and vouchers

Trustee DePrey moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

## Public Comment

There were no public comments to the Board.

## Executive Director's Report

### Library Presentation

Snohomish Library Manager Jude Anderson highlighted the Snohomish Library's array of historical and genealogical resources as well as recent work digitizing local historical news publications. Library Manager Anderson emphasized the importance of connecting with the community through outreach and partnerships with a variety of organizations, including local historical societies, the Boys and Girls Club, the senior center, the Lions Club, and others.

September 19, 2022

Meeting Minutes

### **Executive Director's Report**

Executive Director Thompson shared information from the Executive Director's report, including meetings with community partners, a Friends of the Library update, and the Library's response to the Bolt Creek Fire. Director of Community Libraries Diane Lai provided information about recent staffing changes and progress toward strategic goals.

### **Financial Update**

Finance Manager Nicole Wehl provided the August 2022 financial report.

## **New Business**

### **2023 Budget Overview and Discussion**

Executive Director Thompson presented a preliminary view of the 2023 budget proposal, highlighting the funding portfolio, which includes expanded options for upcoming capital facilities projects. Finance Director Alisha Hendren and Finance Manager Nicole Wehl previewed forecasted operations revenues and expenditures through 2032.

## **Unfinished Business**

### **Public Comment Guidelines**

Trustee DePrey moved the Sno-Isle Libraries Board of Trustees adopt the public comment guidelines as presented. The motion passed.

## **President, Trustee Committees, and Foundation Representative Reports**

### **President's Report**

President Kostick provided information on the following:

- Meeting locations for the October and November Board of Trustees regular meetings have been changed to the Marysville and Lynnwood Libraries.
- The 2023 Officer Nominating Committee will be chaired by Trustee Munguia. Trustee DePrey will also serve on the committee.
- President Kostick reported on attendance at recent Sno-Isle Libraries events designed to engage with the community around capital facility projects at the Langley and Arlington libraries.

### **Sno-Isle Libraries Foundation**

Trustee Olson provided information on the following:

- The Foundation will be implementing a direct mail campaign in November with the goal of building donor engagement.
- The Foundation received 22 applications as a result of the Board of Directors recruitment campaign and is in the process of conducting interviews.
- The Foundation was awarded a \$15,000 grant from the Nysether Foundation to contribute to the Foundation's fundraising goals in support of the Darrington Library remodel project.
- The Bill and Melinda Gates Foundation awarded the Sno-Isle Libraries Foundation a two-year \$100,000 general operations grant.

September 19, 2022

Meeting Minutes

### Board Member Reports

Trustee Adams expressed appreciation for the Library's ongoing efforts to connect with the community through outreach and events.

Trustee DePrey reported on attendance at the *Langley Library Remodel 3D Sneak Peek* event.

Trustee Ryan previewed the agenda for the upcoming Board Development / Administration Committee meeting. Trustee Ryan also commended the Library for cross-governmental collaboration and expressed appreciation for the Library's willingness to partner with outside organizations serving the community.

Trustee Munguia expressed interest in the Library's October 27 all-staff development day.

### Adjournment

Trustee DePrey moved to adjourn the September 19, 2022 meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Kostick adjourned the meeting at 6:52 p.m.

*Susan Kostick*

\_\_\_\_\_  
President

*Rose Olson*

\_\_\_\_\_  
Secretary