

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Susan Kostick, *President* • Kelli Smith, *Vice President* • Rose Olson, *Secretary* • Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director

Lois Langer Thompson

November 21, 2022

Meeting Minutes

Lynnwood Library

Call to Order

President Kostick called the meeting to order at 5:33 p.m., followed by a land acknowledgement.

Attendees

Members present: Susan Kostick, Kelli Smith, Rose Olson, Martin Munguia, and Michael Adams

Members present via teleconference: Paul Ryan and Jennifer DePrey

Staff present: Barb Adams, David Adkins-Brown, Sandra Beck, Michelle Callihan, Michael Delury, David Durante, Baha Farkish, Bryan Gabehart, Cassie Hanson, Lindsay Hanson, Alisha Hendren, Rebecca Loney, Antoinette Morales-Tanner, Chila Oglesby, Lois Langer Thompson, Nicole Wehl, and Shanda Zimmerman

Approval of Agenda

Trustee Smith moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the October 24, 2022 regular meeting minutes
- b) Approval of the October 2022 Sno-Isle Libraries payroll, benefits, and vouchers

Trustee Olson moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

Public Hearing

Per RCW 84.55.120, President Kostick convened the Sno-Isle Libraries' annual public hearing to consider increases in the property tax revenue for the Library District's 2023 budget. The public hearing was convened at 5:35 p.m. There being no public comment, the public hearing was closed at 5:36 p.m.

Unfinished Business

2023 Proposed Meeting Schedule

Trustee Munguia moved the Sno-Isle Libraries Board of Trustees approve the 2023 Board meeting schedule as presented. The motion passed.

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Susan Kostick, *President* • Kelli Smith, *Vice President* • Rose Olson, *Secretary* • Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director

Lois Langer Thompson

Election of 2023 Officers

Nominating Committee Chair Munguia presented the following slate of officers for 2023:

- Kelli Smith – President
- Rose Olson – Vice President
- Paul Ryan – Secretary

There were no additional nominations.

With no additional nominations from the floor, Secretary Olson cast a unanimous ballot for the 2023 slate of officers as presented by the Nominating Committee, and that the slate be declared elected by acclamation. The slate was declared elected by acclamation.

New Business

Resolution 22-05

Trustee Munguia moved the Sno-Isle Libraries Board of Trustees approve Resolution 22-05: a resolution of the Board of Trustees of the Sno-Isle Intercounty Rural Library District on the subject of increasing the property tax levy. The motion passed.

Adoption of the 2023 Budget

Trustee Adams moved the Sno-Isle Libraries Board of Trustees approve the 2022 budget as presented. The motion passed.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report, including attendance at Arlington and Marysville city council meetings and LCFA governing board meetings, power outages at community libraries, and capital projects.

Financial Update

Finance Manager Nicole Wehl provided the September and October 2022 financial reports.

President, Trustee Committees, and Foundation Representative Reports

President's Report

President Kostick provided information on the following:

- President Kostick attended SILCON 2023, the virtual development day for Sno-Isle staff. President Kostick especially appreciated keynote speaker Wendy Gates Corbett's session titled "The Energy of Belonging."
- President Kostick held a call with the state auditor's office to answer questions and provide Board perspective on audit issues.
- The Executive Committee met on November 15 with Human Resources Director Barb Adams to prepare for the Executive Session.

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Susan Kostick, *President* • Kelli Smith, *Vice President* • Rose Olson, *Secretary* • Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director

Lois Langer Thompson

Sno-Isle Libraries Foundation

Trustee Olson provided information on the following:

- The Foundation Board welcomed five new directors at the November 14 meeting: Rim Benoud-Schmitz, Colin McMahon Sami Postma, Jeanne Thorsen, and Ryan Willis.
- The Foundation Board approved the 2023 budget.
- Data migration from donor software Exceed to Bloomerang was completed last month. While the effort took a lot of resources, the new database is more adaptable.
- The new Foundation Specialist will start on December 5.
- The top priority of the Foundation is fundraising. Communications about year-end campaigns will be sent soon, including information about the Employee Giving Campaign and Giving Tuesday.

Board Member Reports

- Trustee Munguia reported on the community transit restructuring of the bus network in anticipation of the light rail, ensuring access to libraries.
- Trustee Smith met with Chy Ross, Assistant Director of Capital Strategy and Planning, who provided an update on the Darrington Library Project.
- Trustee Ryan commended Human Resources Specialist Miranda Blum and Circulation and Delivery Services Manager Carolyn Bly for their work with the Supported Page position and for Sno-Isle Libraries being named Large Employer of the Year by the Community Employment Alliance.

Executive Session

President Kostick announced at 6:18 p.m. that the Board would meet in Executive Session for 20 minutes as authorized under RCW 42.30.110(1)(g) to discuss the performance of a public employee. The Board expected to take action on the Executive Director contract when the regular meeting reconvened.

At 6:38 p.m., President Kostick announced that the executive session would be extended for 10 minutes to reconvene at 6:48 p.m. At 6:48 p.m., the President Kostick reconvened the regular meeting.

Executive Director Contract

Trustee Smith moved that the Sno-Isle Libraries Board of Trustees authorize President Kostick to negotiate an updated employment contract with the Executive Director. The motion passed.

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Susan Kostick, *President* • Kelli Smith, *Vice President* • Rose Olson, *Secretary* • Michael Adams • Jennifer DePrey • Martin Munguia • Paul Ryan

Executive Director

Lois Langer Thompson

Adjournment

Trustee Smith moved to adjourn the November 21, 2022 meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Kostick adjourned the meeting at 6:50 PM.

Kelli Smith

President

Paul Ryan

Secretary