

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

January 23, 2023

Meeting Minutes

Mountlake Terrace Library

Call to Order

President Smith called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Michael Adams, Jennifer DePrey, Susan Kostick, Rose Olson, Paul Ryan, and Kelli Smith

Members present via videoconference: Martin Munguia

Staff present: David Adkins-Brown, Michelle Callihan, David Durante, Nick Fuchs, Bryan Gabehart, Lindsay Hanson, Alisha Hendren, Meredith Kraft, Diane Lai, Jason Latham, Rebecca Loney, Antoinette Morales-Tanner, Kristin Piepho, Phil Spirito, Lois Langer Thompson, and Nicole Wehl.

Approval of Agenda

Trustee Kostick moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the November 21, 2022 regular meeting minutes
- b) Approval of the January 5, 2023 special meeting minutes
- c) Approval of the November 2022 Sno-Isle Libraries payroll, benefits, and vouchers
- d) Approval of the December 2022 Sno-Isle Libraries payroll, benefits, and vouchers

Trustee DePrey moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

New Business

Amend October 2022 meeting minutes

Trustee Adams moved the Sno-Isle Libraries Board of Trustees amend the previously approved October 2022 meeting minutes to:

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Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the Purchasing & Public Works Policy and Resolution 22-04 Small Works Roster Process as presented. Trustee Smith proposed an amendment to the motion to add competitive to "alternative competitive procurement methods." Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the Purchasing & Public Works Policy and Resolution 22-04 Small Works Roster Process as amended. The motion passed.

The motion passed.

Staff Reports

Emerging Library Use

Director of Community Libraries Diane Lai and Director of Technical Services Nick Fuchs gave a presentation on how Sno-Isle Libraries' is supporting emerging library use in the following areas:

- Embracing equity, diversity, and inclusion on the website.
- Expanding library access.
- Balancing library programming.
- Bridging the digital divide.
- Balancing collection funds.

Financial Update

Finance Manager Nicole Wehl provided the 2022 fiscal year summary.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report, including:

- Meetings with City of Edmonds officials to tour the damaged Edmonds Library and pop-up space.
- Action taken at the recent Darrington Rural Partial County Library District meeting to transfer reserve funds for the Darrington Library remodel project.
- Commitment to Sustainability and Community Resiliency.
- Edmonds Library Annexation Agreement Addendum.
- Board-approved bonds.
- Oak Harbor Library art exhibit.

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Committee and Trustees' Reports

President's Report

President Smith reported on the following:

- The 2023 Board of Trustees calendar with proposed committee and regular meeting agenda items.
- 2023 Board of Trustees committee appointments:
 - Board Development / Administration: Trustee Michael Adams (Chair) and Trustee Martin Munguia.
 - Strategic Planning / Finance: Trustee Jennifer DePrey (Chair), Trustee Susan Kostick.
- A thank you to Trustee Susan Kostick for their excellent work while serving as Board President from 2021 – 2022.

Board Development / Administration Committee

2022 Board Development / Administration Committee Chair Paul Ryan shared that the agenda for the February 4, 2023 Board of Trustees retreat would include discussions around policy updates and the board evaluation survey.

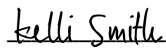
Sno-Isle Libraries Foundation Liaison Report

Trustee Kostick provided the following report:


- Thank you to Trustee Olson for serving as the Foundation liaison for the previous three years.
- Preliminary fundraising results from 2022.
- Thank-you notes are being sent from Foundation Board members to donors.
- In 2023, the Foundation will launch a quarterly newsletter.

Adjournment

Trustee DePrey moved to adjourn the January 23, 2023 meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Smith adjourned the meeting at 6:56 PM.



President



Secretary