

# SNO-ISLE LIBRARIES

## REQUEST FOR QUOTE | EDMONDS LIBRARY FURNITURE SPECIFICATIONS | NO. 2023.04.10

Sno-Isle Libraries is soliciting a furniture dealer to provide the furniture package for the Edmonds Library building located at 650 Main Street, Edmonds, WA 98020. The project is a renovation to the existing public library building.

You are invited to submit a proposal for the attached furniture package to Sno-Isle Libraries. The package includes specification files subdivided into individual folders per purchasing contract that the library has access to.

When submitting your proposal(s), reference which purchasing contract(s) you are accessing. The invited group of dealers are not restricted to contract pricing - if any dealer would like to provide the library with improved pricing, this is permitted. Note that the Library District is NOT tax exempt.

If you are unable to furnish items from Herman Miller and/or KI, please refer to the Submittals & Substitution Protocol section of the Project Information page for instructions.

If selected, the awarded dealers will be signing AIA contracts with the owner and must agree to the Sno-Isle Libraries Terms & Conditions. Sample contracts are provided in the attachments.

The deadline for submissions is **Monday, May 1, 2023 at 11:00am PDT**. Submit any questions to [vendorsubmissions@sno-isle.org](mailto:vendorsubmissions@sno-isle.org) by Tuesday, April 18 at 11:00am PDT. All questions will be answered by addendum, to be issued by Friday, April 21, 2023. The contract will be awarded the week of May 1, 2023.

### Attachments:

- Attachment A: EDML A751-2019 - Project Information
- Attachment B: EDML A151-2019 - Sample AIA Contract
- Attachment C: Furniture Specifications
- Attachment D: Edmonds Furniture Floor Plan
- Attachment E: Manufacturers On Contract
- Attachment F: Manufacturers Off Contract
- Attachment G: Bid Form Excel Document
- Attachment H: General Terms and Conditions

Thank you,

Finance Department  
**Sno-Isle Libraries**  
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