

SNO-ISLE LIBRARIES

EDMONDS LIBRARY FURNITURE SPECIFICATIONS | NO. 2023.04.10

April 21, 2023

QUESTIONS AND ANSWERS

1. *What is the preferred presentation format for our RFP response?*
Digital format only, no mailed components are required. Bidder form included in RFP documents must be filled out; additional information is not required, but can be provided detailing your company, process, and services to address the additional evaluation criteria as laid out in the submittals section of the "01_Edmonds Library – Project information" document.
2. *Several purchasing agreements/contracts have been referenced within the RFP documents. The GSA Contract is also referenced as a suggested vehicle for purchase on some items. Is this project federally funded and therefore eligible for GSA purchase status?*
This project is not federally funded. The library district is registered for GSA Advantage as a local government.
3. *Coalesse is a Steelcase Brand Company. In the event that we are unable to purchase this product line, is there an approved alternate specified?*
At this time, substitutions are not being accepted for Coalesse products. Please bid as though you were able to procure these items; once the winning bid has been awarded, substitutions will be evaluated based on a combination of aesthetic and performance qualities in alignment with the original spec.
4. *Submittals/Samples have been referenced in RFP Instructions. Is each bidder required to include manufacturer's descriptive literature as well as samples as a part of our RFP Response?*
For the bidding process, submittals will not be required, including manufacturer literature, materials, finishes, installation, etc. This information will be required from the successful bidder once the contract has been awarded.
5. *Submittals - It is our expectation that you do not require manufacture product data: Mfg. literature, materials, finishes, construction installation instructions, mfg. recommendations for maintenance and cleaning with the bid submittal? Reference Attachment C (Section 12 50 00 Furnishings Part 1: General) as part of the bid submittal, if we are bidding items as specified, but you may want such data from the successful bidder(s) – and for any lines for which we are proposing non-specified products. Is that correct?*
For the bidding process, submittals will not be required, including manufacturer literature, materials, finishes, installation, etc. This information will be required from the successful bidder once the contract has been awarded.
6. *The RFP specifications appear to have been the scope of locally based, Johnston Architects. Yet some of the manufacturer's representatives listed are*

outside of this region. May we accept project/product pricing from our local factory representatives?

Please use local representatives in lieu of those from outside the region (see Attachment A).

7. *What are the delivery conditions and access to the library by large furniture delivery truck – Loading dock availability? Are there any stairs involved?*

The building is equipped with a loading area which backs into the access door to the employee work room on the south side of the building at Dayton St. There are no stairs leading to the interior of the space. There is additional access via the north entrance if necessary; this entry does not have a loading bay and is accessed via the public sidewalk on Main Street.

8. *What is the timeline (dates) for the project completion in regard to the furniture delivery and installation?*

Substantial completion of the construction is approximately September 10th, pending updates required by the permitting process and G.C. installation. Sno-Isle recognizes the limitations of such a compressed schedule and a furniture installation schedule will be developed alongside the winning bidder.

9. *Please confirm if we are to include electrical or not (if yes, how many outlets and data ports) in the cubicle system?*

Please include provision for (1) quadplex and (1) data port in the system.

10. *Please confirm that the panel system is preferred as a monolithic system vs. a frame-and-tile system with replaceable parts (see pg. 91 of the furniture specifications document).*

Monolithic system is preferred. At minimum, the system must have the option for full-panel glass as shown on pg. 91 of the furniture specifications.

11. *Item CH.12 calls for a Highback; in the description it says Midback. Which do you prefer?*

Midback; see attachments for updated sheet (Attachment B).

ATTACHMENTS:

- **Attachment A** – Revised Rep. Contact Information
- **Attachment B** - Updated CH.12A and CH.12B spec. sheets

END OF ADDENDUM