

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

June 26, 2023

Meeting Minutes

Sno-Isle Libraries Service Center

Call to Order

President Smith called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Kelli Smith, Susan Kostick, and Martin Munguia.

Members present via video conference: Jennifer DePrey, Rose Olson, and Paul Ryan.

President Smith confirmed quorum.

Staff present: Barb Adams, R.D. Burley, David Durante, Meredith Kraft, Hannah Krumheuer, Chy Ross, Lois Langer Thompson, Anne Verba, Nicole Wehl, and Shanda Zimmerman.

Approval of Agenda

Trustee Munguia moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the May 30, 2023 regular meeting minutes
- b) Approval of May 30, 2023 special meeting minutes
- c) Approval of the June 5, 2023 special meeting minutes
- d) Approval of the May 2023 Sno-Isle Libraries payroll, benefits, and vouchers

Trustee Ryan moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

New Business

Debt Management Policy

Trustee DePrey introduced the revised Debt Management Policy draft and invited Executive Director Thompson to discuss the revisions made since the initial review at the June 30 work session. The Board expressed appreciation for the updates. The updated policy will be included on the July 24 regular meeting agenda for adoption.

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

Meeting Room Use Policy

Trustee DePrey moved that the Sno-Isle Libraries Board of Trustees approve the Meeting Room Use Policy as presented. Trustee DePrey provided a review of the policy discussion at the June 30 work session. The motion passed.

Staff Reports

Capital Projects and Funding Strategy Update

Deputy Director David Durante provided information to the Board about various funding options for capital projects and how they may be used in various combinations to support the needs for each location. Assistant Director of Capital Strategy and Planning Chy Ross discussed the Capital Framework and Capital Project Sequencing. Assistant Director Ross also shared renderings for the Arlington, Darrington, Edmonds, and Langley library capital projects.

Financial Update

Finance Manager Nicole Wehl provided the June 2023 financial report.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report, including:

- A partnership with United Way of Snohomish County as they launch the Dolly Parton Imagination Library program to residents of Snohomish County.
- Enhancements to library services, including the exploration of expanded access at the Camano Island Library and Library District participation in community Pride and Juneteenth celebrations.
- Funding updates regarding a potential HVAC upgrade at the Mountlake Terrace Library by the City using ARPA funds.
- Jane Crawford, Mukilteo Library Manager, has accepted a temporary assignment as Sustainability and Community Resilience Temporary Researcher.

Committee and Trustees' Reports

President's Report

President Smith highlighted upcoming meeting agenda topic changes on the Trustee calendar. President Smith also announced that the Board and Friends Forum will be held on October 15.

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

Trustee Nominating Committee

Chair Ryan shared that the call to fill the Trustee vacancy received over 90 eligible applications. Applications will be evaluated for alignment with Trustee priorities listed in the position description as well as skills, experience, and other background that may be beneficial to the Board and Library District.

Sno-Isle Libraries Foundation Liaison Report

Trustee Kostick reported on the following information provided by Foundation Executive Director Christina Kourteva:

- Foundation Executive Director Kourteva attended the International Public Library Fundraising Conference in Austin, TX.
- Following the discussions at the Board-to-Board event in early June, the Foundation Board of Directors continued to discuss the capital campaign feasibility.
- The Foundation continues to provide financial support for the Summer Reading and Third Graders Read Together programs, and for the first ever Pride Book & Resource Fair at the South Whidbey Community Center.

Executive Session

President Smith announced at 6:33 p.m. that the Board would meet in Executive Session until 7:15 p.m. as authorized under RCW 42.30.110(1)(i) to discuss litigation strategy and labor advice and strategy.

At 7:15 p.m., President Smith announced that the executive session would be extended for 10 minutes to reconvene at 7:25 p.m.

At 7:25 p.m., the President Smith reconvened the regular meeting.

Adjournment

Trustee Kostick moved to adjourn the June 26, 2023 meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Smith adjourned the meeting at 7:25 p.m.

Kelli Smith

President

Paul Ryan

Secretary