

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

July 24, 2023, 6:45 p.m.

Sno-Isle Libraries Service Center
7312 35th Ave NE
Marysville, WA 98271

Webinar Link: [Click here to join the meeting](#)

Telephone Dial-in: +1 872 239 6205

Phone Conference ID: 645 957 602#

Special Meeting Agenda

- 1) Call to Order**
- 2) Land Acknowledgement**
- 3) Roll Call**
- 4) *Approval of Agenda**
- 5) New Business**
 - a) Public Art Policy discussion – Director of Planning and Fund Development Rebecca Loney
[Attachment 1](#)
 - b) Donor Recognition Policy discussion – Director of Planning and Fund Development
Rebecca Loney [Attachment 2](#)
- 6) *Adjournment**

*Denotes Board of Trustees action item.

To request accommodation for an event, email accessibility@sno-isle.org or visit sno-isle.org.

Public Art Policy

Sno-Isle Libraries Board Policy

Purpose

To provide direction on the donation, purchase, or commission and placement of public works of art that reflect the ever-evolving needs and interests of the communities served by Sno-Isle Libraries (Library District).

Scope

The Sno-Isle Libraries Board of Trustees (Board of Trustees) recognizes that public art in libraries contributes to the Library District's vision, mission, values, and goals. Public art enhances the library experience by creating positive public environments as well as reflecting our legacy, and the diversity of our communities. The presence of public art contributes to the vitality of the communities we serve and stimulates creativity, imagination, and interest.

The Board of Trustees supports the placement of works of art in buildings and on library property throughout the Library District. All forms of original art or copies of original art may be considered. The Library District supports the acceptance of gifted art and / or fundraising for public art by the Sno-Isle Libraries Foundation and / or local Friends of the Library groups.

The Library District adheres to the principles of intellectual freedom, adopted by the American Library Association, as expressed in the Library Bill of Rights and the Freedom to Read and Freedom to View Statements.

Implementation

The Executive Director (or designee) together with the Director of Community Libraries (or designee) will establish an Art Selection Panel on an as-needed basis to consider prospective gifts, purchases, or commissions of artwork. Gifted, commissioned, or purchased public art will be selected based on criteria in the Library District's Public Art Guidelines.

Public Art Policy

Sno-Isle Libraries Board Policy

The Library District may decline to accept gifts of public art if they are incompatible with the vision, mission, values and goals of the library, do not meet Library District standards for usability, quality, or safety, or if the acceptance would have a negative fiscal impact.

The Library District will provide recognition to all individuals, groups and/or corporations who donate accepted gifts of art to the Library District. The Library District will consult with the donor about appropriate recognition. That recognition will follow the Board of Trustees Donor Recognition Policy. Display of accepted artwork is at the discretion of the Library District. There is no obligation for display.

Neither the Library District nor the Art Selection Panel will provide value estimates on gift material because such estimates require subject expert knowledge. The Library District will give receipts for any accepted gifts for income tax purposes, as requested. Such receipts will identify and acknowledge gifts without appraisal. Appraisals are the responsibility of the artist or donor.

Artwork by donation, purchase, or commission are accepted with the understanding that they are not permanent additions to the Library District and may be decommissioned or moved in the future. When artwork is no longer appropriate for the library at which it resides, care will be taken to find a new display space, such as a different library location, or be returned to the artist, or donated to a Friends of the Library group or other community organization. Works that are not able to be removed from a library may be destroyed by deconstructing or painting over the item.

Associated Policies and Laws

- United States. Constitution of the United States. [First Amendment](#)
- Washington State RCW [12.210](#). Library trustees – Organization – Bylaws – Powers and duties
- American Library Association. [Library Bill of Rights](#)
- American Library Association. [Freedom to Read](#)
- American Library Association. [Freedom to View](#)
- Washington Library Association. [Intellectual Freedom Statement](#)
- Sno-Isle Libraries Board policy. [Equity Policy](#)
- Sno-Isle Libraries Board policy. [Donation Policy](#)

Public Art Policy

Sno-Isle Libraries Board Policy

- Sno-Isle Libraries Board policy. [Customer Use of Library Spaces](#)
- Sno-Isle Libraries Board policy. Donor Recognition.
- Sno-Isle Libraries Administrative Policies & Guidelines. Public Art Guidelines (in process)

Process

This policy is reviewed every four (4) years by the Executive Director (or designee), who makes recommendations to the appropriate Board committee. The committee reviews the recommendations, revises the policy as necessary and appropriate, endorses, and advances the policy to the full Board for approval.

Policy History

Date approved: TBD

Next review date: TBD

Adopted: TBD

Donor Recognition Policy

Sno-Isle Libraries Board Policy

Purpose

To establish opportunities for Sno-Isle Libraries (Library District) to recognize significant contributions.

Scope

In recognition of significant contributions of service or substantial funding support, the Library District may honor, as appropriate, the generosity of certain individuals, corporations, foundations, and other donors by naming areas within community library facilities such as meeting rooms, reading areas, study rooms, special use areas, and any other interior or exterior spaces.

Community Libraries are named for geographic locations that reflect the community that they primarily serve and are most effective in helping people identify where library services are available. Changes in community library names may be considered if a name no longer provides a readily apparent indication of the community library's service area or when a community library site and / or construction is financed through private contribution(s) and when such contribution(s) equal a significant portion of the total project cost.

Naming rights carry no power of direction or implied power of direction to the Library District on any matters of library business including, but not limited to, the appointment of persons, policies, or any other library processes or activities.

All names or changes to names applied to a facility or portion of a facility must be approved by the Sno-Isle Libraries Board of Trustees (Board of Trustees). Decisions regarding naming rights will be made in the best interest of the Library District by the Board of Trustees, which has the right to decline any gift to the Library District or reject any naming proposal.

Donor Recognition Policy

Sno-Isle Libraries Board Policy

Implementation

The Library District Executive Director (or designee) and Sno-Isle Libraries Foundation Executive Director will develop naming opportunities, guidelines, and thresholds that ensure equity and consistency. Only individuals and organizations whose actions and or programs are compatible with the vision, mission, values, goals, and policies of the Library District will be considered in major naming opportunities.

Such opportunities are intended to allow the Library District to show appreciation for significant contributions and to inspire significant contributions in the future.

A significant contribution is defined as exceptional service to the Library District or community or substantial money, securities, real or personal property, or services that represent a major percentage of the cost of the portion of the facility named or represent a significant donation to the Sno-Isle Libraries Foundation.

For example, meeting rooms, reading areas, special use areas, gardens, walkways, and other interior and exterior spaces may be named for a person or group who makes a significant monetary contribution to the Library District that comprises a substantial portion of the overall cost of the project. Significant donations may be recognized by commemorative markers if donors desire such recognition. With a city-owned Community Library, the Library District will work with the city to honor donors.

Not all significant contributions will be recognized by naming.

Naming as recognition may last for the useful life of the space or facility and will not be offered into perpetuity. The duration of naming rights will be outlined in the guidelines and procedures and the Library District reserves the right to determine whether existing named spaces will be transferred when a facility is replaced or remodeled.

The Library District further reserves the right to terminate or alter any prior grant of named recognition whenever compelling circumstances would justify such action, such as if an individual, group, or organization named comes into disrepute at the Library District or in the community at large.

Donor Recognition Policy

Sno-Isle Libraries Board Policy

Associated Policies and Laws

- Washington State chapter [27.12](#) RCW Public Libraries
- Sno-Isle Libraries Board policy. [Equity](#)
- Sno-Isle Libraries Board policy. [Donation](#)
- Sno-Isle Libraries Board policy. [Site Selection and Acquisition](#)

Process

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Policy History

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