

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Kelli Smith, *President* • Rose Olson, *Vice President* • Paul Ryan, *Secretary* • Michael Adams • Jennifer DePrey • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

September 18, 2023

Meeting Minutes

Sno-Isle Libraries Service Center

Call to Order

President Smith called the meeting to order at 5:31 p.m., followed by a land acknowledgment.

Attendees

Members present: Kelli Smith, Susan Kostick, Martin Munguia, and Paul Ryan.

Members present via video conference: Michael Adams and Rose Olson.

President Smith confirmed quorum.

Staff present: Barb Adams, David Durante, Baha Farkish, Nick Fuchs, Meredith Kraft, Diane Lai, Jason Latham, Rebecca Loney, Chy Ross, Shuaib Shuhrat, Lois Langer Thompson, and Nicole Wehl.

Approval of Agenda

Trustee Ryan moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the July 24, 2023 regular meeting minutes
- b) Approval of the July 24, 2023 special meeting minutes
- c) Approval of the August 25, 2023 regular meeting minutes
- d) Approval of the July 2023 payroll, benefits, and vouchers
- e) Approval of the August 2023 payroll, benefits, and vouchers

Trustee Mungia moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

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Unfinished Business

Art in Public Spaces Policy

Trustee Kostick moved the Sno-Isle Libraries Board of Trustees approve the Art in Public Spaces Policy as presented. Director of Planning and Fund Development Rebecca Loney discussed how the Board's feedback on the preliminary draft at the July 24 special meeting was incorporated into the updated version of the proposed policy. The motion passed.

New Business

2024 Budget Introduction

Deputy Director David Durante gave a presentation on the 2024 budget process, highlighting the goal of creating a budget that is equitable, accessible, and sustainable. Deputy Director Durante also reviewed the 2024 budget format, impacts, and timeline. The 2024 budget preliminary estimates will be presented for discussion at the October 3, 2023 special meeting.

Staff Reports

Artificial Intelligence and Public Libraries

Director of Technical Services Nick Fuchs gave a presentation and engaged the Board in a discussion on Artificial Intelligence for public libraries, highlighting considerations around ethics, staff training, cost, and sustainability.

Financial Update

Finance Manager Nicole Wehl provided the September 2023 financial report.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report and provided the following updates on the strategic goals, including:

Enhance Library Services

- The Mariner Fest celebration, where 750 backpacks were distributed to local students. An additional 313 requests were added to a waitlist and fulfilled in late September.
- A community meeting to discuss Expanded Library Access at the Granite Falls Library.
- Updates to the Expanded Library Access pilot at the Camano Island Library.
- The completion of the annual Summer Reading Program with over 6,000 readers completing the program in 2023.
- Program attendance has tripled year-to-date.

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- A campaign for the Sno-Isle Libraries app that resulted in double the number of installations compared year to year.

Create Inspiring Spaces

- Capital project updates for the Darrington, Edmonds, Langley, Lake Stevens, Mariner, and Mill Creek libraries.

Optimize Library Funding

- Snohomish County Investment Program funding, which will be brought to a future Board of Trustees meeting for consideration.
- 2024 Budget preparations, which will be the topic of discussion at the October 3, 2023 special meeting.
- An investment of \$1.5M of ARPA funds from Snohomish County, which will be used for a digital equity initiative.

Invest in our People and our Organization

- Hiring process recommendations from the Workforce diversity advisory group that will be presented to the Leadership Team at a future date.

Committee and Trustees' Reports

President's Report

President Smith announced that the members of the 2024 Officer Nominating Committee will be:

- Trustee Kostick (chair)
- Trustee Munguia

The committee will present the proposed slate at the October 23, 2023 regular meeting.

President Smith announced that the Executive Committee would begin working on questions for the Executive Director's 2023 annual review at the October Executive Committee meeting.

Sno-Isle Libraries Foundation Liaison Report

Trustee Kostick reported on the following:

- The Foundation's addition of eight new directors, who will join the Board in October.
- The first Author Salon hosted by the Foundation, which will feature author Rena Priest.

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Adjournment

Trustee Ryan moved to adjourn the September 18, 2023 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Smith adjourned the meeting at 6:45 p.m.

Kelli Smith

President

Paul Ryan

Secretary