

Sno-Isle Libraries

BOARD OF TRUSTEES

Board of Trustees

Rose Olson, *President* • Paul Ryan, *Vice President* • Jennifer DePrey, *Secretary* • Michael Adams • Griselda Guevara-Cruz • Susan Kostick • Martin Munguia

Executive Director

Lois Langer Thompson

February 26, 2024

Meeting Minutes

Mukilteo Library

Call to Order

President Olson called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Rose Olson, Jennifer DePrey, Griselda Guevara-Cruz, Susan Kostick, Martin Munguia, and Paul Ryan.

President Olson confirmed quorum.

Staff present: David Brown, Michelle Callihan, Jane Crawford, David Durante, Casey Gabehart, Bryan Gabehart, Cassie Hanson, Carla Ikehara, Meredith Kraft, Diane Lai, Chila Oglesby, Lois Langer Thompson, and Bryan Tidwell.

Approval of Agenda

Trustee DePrey moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Consent Agenda

- a) Approval of the January 22, 2024 regular meeting minutes
- b) Approval of the January 22, 2024 special meeting minutes
- c) Approval of the January 2024 payroll, benefits, and vouchers

Trustee Ryan moved that the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board.

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New Business

Sno-Isle Libraries Board of Trustees Bylaws

Trustee Kostick, Management Committee Chair, highlighted the proposed changes to the bylaws, which were primarily for the sake of clarification and to ensure that the bylaws accurately reflect current board practices. The Management Committee previously reviewed these changes at the February 7 committee meeting. Trustee Munguia moved the Sno-Isle Libraries Board of Trustees adopt the bylaws as presented. The motion passed.

Staff Reports

Emerging Services

Assistant Director Community Libraries David Brown and Lakewood/Smokey Point Library Manager Cassie Hanson presented the innovative work of the Discovery & Design team in the Lakewood and Smokey Point communities.

Financial Update

Finance Manager Carla Ikehara provided the February 2024 financial report.

Executive Director's Report

Executive Director Thompson highlighted information from the Executive Director's report, including:

- A report on the Public Libraries of Washington Winter Meeting, during which the topics of library capital improvement grants and artificial intelligence were presented.

Enhance Library Services

- The reintroduction of a rotating art display in the Arlington Library, in partnership with the Arlington Arts Council.
- A recent field trip of students from the Snohomish County Head Start class to the Arlington Library, where they participated in reading to therapy dogs as a part of the Waggin' Tales program.
- A partnership with Evergreen Recovery Centers' HOST program offering drop-in programs where attendees received Naloxone kits and administration instruction.
- The popularity of Spanish, Japanese, and Russian storytimes.
- The Mixed Media Art adult program at the Camano Island Library, presented by local artist Dottie Burton.

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- A display and web video created at the Lynnwood Library by the West African Center.
- A recent partnership with the Monroe Correctional Facility to provide withdrawn library materials to the facility in accordance with Sno-Isle Libraries *Collection Development Policy*.
- Outreach work by the Sultan Library staff to the local senior center to provide library resources and technology assistance.

Optimize Funding

- An upcoming meeting with Sno-Isle Libraries Director of Planning and Fund Development Rebecca Loney, Foundation Executive Director Christina Kourteva, and Foundation Board President Jeanne Thorsen to finalize the 2024 addendum to the MOU.

Create Inspiring Spaces

- Information about the Arlington Library facility, including work with City partners to address a technical zoning issue. This work is supportive of remodel and expansion plans for the Arlington Library.
- A construction update about remodel work at the Langley Library. Library services are being provided in a temporary location until renovation is complete. The current construction timeline is 9-12 months to completion.

Invest in our People and our Organization

- The staff rollout of updated social media guidelines.
- The 2023 award recipients for the Employee Recognition Event on March 21, which have been shared with staff and Trustees.

Committee and Trustees' Reports

President's Report

President Olson reported on the following:

- Updates to the Board of Trustees 2024 calendar, including the addition of committee meetings in March.

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Sno-Isle Libraries Foundation Liaison Report

Trustee Kostick reported on agenda items from the previous Foundation Board of Directors meeting, which included:

- A presentation on artificial intelligence by Technical Services Director Nick Fuchs.
- A report from Board President Jeanne Thorsen about the memorandum of understanding between the Library District and the Foundation.
- The upcoming Trudy Sundberg Lecture Series, which will feature scholar and musician Dr. Lyla June Johnston and Native American artist John Halliday.

Library Legislative Day

Trustees DePrey and Olson discussed their participation in the 2024 Washington Library Legislative Day in Olympia, WA where Trustees and staff met with legislators to discuss the value of libraries and the impact of legislation.

Adjournment

Trustee DePrey moved to adjourn the February 26, 2024 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President Olson adjourned the meeting at 6:16 p.m.

Rose Olson

President

Jennifer DePrey

Secretary