

# Sno-Isle Libraries Board of Trustees

## Trustee Vacancy and Position Description

Applications due by July 14, 2024.

### Current Vacancy Information

The Sno-Isle Libraries Board of Trustees is seeking to fill one (1) Board of Trustee position to represent Snohomish County. Only residents of Snohomish County who reside within the Sno-Isle Libraries District are eligible to apply. Residents of the City of Everett and Town of Woodway are ineligible to apply.

### General Description

The Sno-Isle Libraries Board of Trustees is the governing body for Sno-Isle Libraries - an inter-county rural library district that serves Snohomish and Island Counties with 23 community libraries and a bookmobile. The Board sets Board policies, approves the annual budget, and determines the general direction of the Library District. The Board is established by and subject to the laws of the State of Washington. Trustees represent the Library District to the community and advocate for the Library District at the local, state, and national level.

### Composition of the Board

The Board is comprised of seven appointed members. Five trustees reside in Snohomish County and two reside in Island County.

### Term of Office

A full term is seven years in length. Appointments to unexpired terms may be for shorter periods.

### Expectations of Trustees

- Trustees support the [vision and mission](#) of Sno-Isle Libraries and embrace the [United States Bill of Rights – First Amendment](#), the [Washington Library Association Intellectual Freedom Statement](#), and abide by the [Board of Trustees Bylaws and Code of Conduct](#).

*Vision:* Everyone in our community is connected to their Library.

*Mission:* We engage and inspire our communities through equitable access to knowledge and resources.

- Trustees will support the right of our customers to pursue knowledge for their enrichment and continued education.
- Trustees have a commitment to the philosophy of tax-supported, public libraries.
- Trustees fully engage in the work of the Board and bring their unique and diverse experiences and perspectives to decision-making.
- Trustees will support all Sno-Isle Libraries' policies and actions taken by the Board.
- Trustees will abide by the Board of Trustees Bylaws and Code of Conduct.

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### Qualifications

- Willingness to learn or experience in setting Board policies, approving an annual budget, and determining the general direction of the Library District.
- Willingness to learn or experience working as part of a team.
- Ability to represent Sno-Isle Library District's diverse community of library customers and stakeholders.

### Time commitment

- Trustees are expected to attend all Board meetings and should expect to spend at least two to six hours a month in regular meetings, committee meetings, and preparation.
- Trustees are encouraged to attend workshops, conferences, and other programs and events based on their availability.

### Time and Place of Meetings

- Regular meetings are held monthly, usually on the fourth Monday at 5:30 P.M.
- Special meetings will be called as needed.
- Meetings are primarily held at the Library District's Service Center building in Marysville and 3-4 meetings per year may be held at libraries in the two-county service area.

### Compensation

Trustees serve as volunteers without compensation. Business expenses are reimbursed.

### Equal Employment Opportunity, Diversity, and Non-Discrimination Policies

The Library District as well as Snohomish and Island Counties are equal opportunity organizations that strive to diversify their volunteer boards and commissions. Discrimination is prohibited in all programs, activities, services, and employment. Candidates shall not be excluded on the basis of race, national origin, creed, religion, sex, age, sexual orientation, gender identity marital status, disability status, or veteran status.

### Information and Assistance

For more information about the Board of Trustees, visit [www.sno-isle.org/leadership](http://www.sno-isle.org/leadership). To request assistance in completing the application form, please email [accessibility@sno-isle.org](mailto:accessibility@sno-isle.org).

**Please submit your application online at [www.sno-isle.org/leadership](http://www.sno-isle.org/leadership).**

Applications submitted by mail must be received by July 14, 2024:

Board of Trustees  
Sno-Isle Libraries  
7312 35th Avenue NE  
Marysville, WA 98271