

ADDENDUM # 1 TO REQUEST FOR PROPOSALS (RFP)

Solicitation Name	Snohomish Library HVAC Replacement RFP No. 2025.09.19 SNO
Date Posted	10/09/2025
Addendum #	1
Purpose of Addendum	Posting questions and answers

Questions:

1. It looks like the contractor is responsible for startup and “commissioning” of equipment and your facilities team will take care of commissioning the system. Is this correct or should the contractor hire a 3rd party commissioning agent?

A: The contractor is responsible for all equipment start-up and system commissioning. If a 3rd party commissioning agent is required, it is the contractor’s responsibility to provide this service.

2. Do you have a preferred water treatment contractor? If so, please provide contact information?

A: The Library District does not have a preferred water treatment contractor. Snohomish Library is connected to city water and sewer.

3. The documents lead me to believe that your facilities team will terminate low volt wiring and interface the new equipment with the existing Delta controls system. Is this correct or should the contractor arrange to have a Delta Tech do this work?

A: The contractor is responsible for contacting the Library District to coordinate any low-voltage termination and connection related to Delta controls integration.

4. Does the side door on the enclosure for the chiller open up for access?

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A: Yes, the chiller has two sets of doors for accessibility, one facing south and one facing east.

5. What is the contractor's role in permitting? Has Sno-Isle Libraries started that process or is permitting entirely on the contractor?

A: The contractor is responsible for submitting and obtaining all required permits, including permit fees.

6. What is the anticipated or preferred start date to begin the work?

A: Anticipated work start date will be determined by the Library District and awarded bidder. Work start will be largely based on equipment lead time, impact on library operations, meeting the 40-business day scheduled work time, and meeting the final completion date of May 29, 2026.

7. Is the chiller tied to the building's control system?

A: Yes, the chiller is integrated into the Delta Controls automated building management system.

8. Will the contractor disconnect and replace the Delta Controls?

A: The contractor is responsible for contacting the Library District to coordinate any low-voltage termination and connection related with Delta controls integration.

9. Will this project be standard time or overtime?

A: Contractors are to bid the project as standard time. The Contractor will work directly with the Library District's Facilities Project Manager on work schedules.

10. What time of day will the work be done?

*A: Snohomish Library is open to the public:
Monday - Thursday 9am to 8pm;
Friday - Saturday 10am to 6pm; and
Sunday 1pm to 5pm.*

The contractor will coordinate with the Library District's Facilities Project Manager with a final work schedule.

11. Who is your controls contractor/building automation?

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A: Delta Controls is our contracted building automation systems controller. The service is provided to the Library District through Ainsworth.

12. Can you provide drawings or schematics?

A: Yes, the Library District is posting drawings and schematics as part of this addendum.

13. Can bidders propose alternative designs for the boilers?

A: Yes, the Library District will consider alternate boiler designs and manufacturers.

14. Will Sno-Isle Libraries accept proposals with Daikin brand chillers since Daikin owns McQuay?

A: Yes, the Library District will accept proposals with Daikin brand chillers or other alternative brands that meet the requirements as stated in the RFP.

15. Is there another mechanical room besides the room with the boilers?

A: There is another mechanical room, which all bidders have had an opportunity to access in the walkthrough, but there is only one room with the boiler equipment.

16. Will Sno-Isle Libraries accept tankless storage for the boilers as another option?

A: The Library District will accept either high efficiency or tankless models.

17. What material is on the exterior of the building outside the boiler room?

A: The outside of the building is brick.

18. Can the contractor cut part of the wall out above the door to increase access?

A: Contractors can remove part of the wall to gain another two (2) feet or so of access. Contractor will be responsible for restoring the wall to its original condition.

19. Does the boiler contain glycol?

A: Yes.

20. Does this project require a whole shutdown?

A: Yes.

21. Can we lift in the boilers through the louvers from the outside?

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A: The Library District prefers that contractors not gain entry through the exterior wall. The contractor will be required to provide a plan of entry to remove and install the new units.

22. Will the contractor be responsible for demolition, construction, repainting, etc.?

A: Yes.

23. Are there isolation valves to shut the system down?

A: Yes, there are isolation valves.

24. Is Sno-Isle doing air handlers for the boilers?

A: No.

25. Will we need to tear out all the lines to reduce risk?

A: Any lines, ducting, or system related components removed to gain access to perform the work, will be reinstalled in the same operational manner as it was before it was removed.

26. The emergency stop is at the top of the ladder, which would fail inspection; would contractors be able to bring it down about six (6) feet?

A: Yes, please relocate the emergency stop button and install to meet current building code.