



SNO-ISLE LIBRARIES BOARD OF TRUSTEES

BOARD OF TRUSTEES

Jennifer DePrey, *President* • Michael Adams, *Vice President* • Griselda Guevara-Cruz, *Secretary* • Kay Crull • Jessica Fleming • Ryan May • Rose Olson

EXECUTIVE DIRECTOR

Eric Howard

January 26, 2026

Meeting Minutes

Sno-Isle Libraries Service Center

Call to Order

President DePrey called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Jennifer DePrey, Michael Adams, Kay Crull, Griselda Guevara-Cruz, Ryan May, Rose Olson

Members present via videoconference: Jessica Fleming

Staff present: Melinda Armstrong, David Durante, Casey Gabehart, Cassie Hanson, Lindsay Hanson, Eric Howard, Meredith Kraft, Jason Latham, Tricia Lee, Janella Lewis, Chy Ross, and Shanda Zimmerman.

President DePrey confirmed quorum.

Approval of Agenda

Trustee Olson moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Executive Director Report

Executive Director Eric Howard highlighted the 2025 increase in checkouts and library visits, funding for library capital projects, and a recent visits from Representative Rick Larsen to donate books from the Library of Congress to community libraries within the District.

Consent Agenda

- a) Approval of the November 24, 2025 regular meeting minutes
- b) Approval of the January 8, 2026 special meeting minutes





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c) Approval of the November 2025 payroll, benefits, and vouchers

Operating Fund	Total
Voucher (Warrant)	
Numbers: 88229 through 88506 (less check numbers below)	\$ 1,963,326.51
Payroll Warrant	
Numbers: 88319, 88327, 88385, 88498 plus direct deposit and EFT	\$ 3,767,064.73
Electronic Payments	
Dates: 11/01/2025 through 11/30/2025	\$ 42,525.06

d) Approval of the December 2025 payroll, benefits, and vouchers

Operating Fund	Total
Voucher (Warrant)	
Numbers: 88507 through 88898 (less check numbers below)	\$ 3,838,856.87
Payroll Warrant	
Numbers: 88512, 88584, 88584, 88594, 88737, 88782 through 88790. 88796, 88803 plus direct deposit and EFT	\$ 3,673,117.88
Electronic Payments	
Dates: 12/01/2025 through 12/31/2025	\$ 161,499.84

Trustee Adams moved the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. Trustee Fleming moved to remove the December 2026 payroll, benefits, and vouchers from the Consent Agenda due to a typographical error. The motion passed. Trustee Fleming moved to approve the Consent Agenda as amended. The motion passed.

Trustee Crull moved to approve the December 2025 payroll, benefits and vouchers. The motion passed.

Public Comment

There were no public comments to the Board.





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New Business

2026 Board of Trustees Calendar

Director Howard presented the 2026 Board of Trustees calendar. President DePrey noted changes to the first Executive Committee meeting date and Trustee attendance at SILCON. Trustee Olson moved to adopt the 2026 Board of Trustees calendar as amended. The motion passed.

Finance Report

Financial Update

Finance Director Lewis presented the November and December 2025 financial reports. Trustee DePrey noted a typographical error in the reports where the abbreviation k (thousand) was used in place of M (million).

Committee and Trustees' Reports

President's Report/Executive Committee

President DePrey reported on the 2026 Board committee appointments. Trustees were appointed as follows:

- Management Committee: Trustees Crull (Chair) and Fleming
- Library Services Committee: Trustees Olson (Chair) and May
- Executive Committee: President DePrey, Vice President Adams, and Secretary Guevara-Cruz
- Foundation Liaison: Trustee Crull

Sno-Isle Libraries Foundation Liaison Report

Trustee Crull reported on the following from the Foundation's December 2025 and January 2026 meetings:

- An update from Sno-Isle Libraries Assistant Director of Strategic Relations Susan Hempstead.
- The results from the recent Giving Tuesday campaign.
- The results from recent email campaigns.
- A recruitment update regarding the Giving Officer vacancy.
- Work on an updated Memorandum of Understanding between the Foundation and the Library District.

Adjournment

Trustee May moved to adjourn the January 26, 2026 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President DePrey adjourned the meeting at 6:07 p.m.





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President

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