



SNO-ISLE LIBRARIES BOARD OF TRUSTEES

BOARD OF TRUSTEES

Jennifer DePrey, *President* • Michael Adams, *Vice President* • Griselda Guevara-Cruz, *Secretary* • Kay Crull • Jessica Fleming • Ryan May • Rose Olson

EXECUTIVE DIRECTOR

Eric Howard

March 23, 2026

Meeting Minutes
Sno-Isle Libraries Service Center

Call to Order

President DePrey called the meeting to order at 5:30 p.m., followed by a land acknowledgment.

Attendees

Members present: Jennifer DePrey, Michael Adams, Kay Crull, Griselda Guevara-Cruz, Jessica Fleming, Ryan May, and Rose Olson.

Staff present: Melinda Armstrong, David Durante, Casey Gabehart, Bryan Gabehart, Gracie Geremia, Cassie Hanson, Lindsay Hanson, Eric Howard, Meredith Kraft, Diane Lai, Janella Lewis, Chila Oglesby, Phil Spirito, and Nicole Wehl.

President DePrey confirmed quorum.

Approval of Agenda

Trustee Crull moved the Sno-Isle Libraries Board of Trustees approve the agenda as presented. The motion passed.

Trustee Adams joined the meeting.

Executive Director Report

Executive Director Eric Howard expressed gratitude toward the Lake Stevens Friends of the Library for their financial support for the new Lake Stevens Library. Executive Director Howard also highlighted the successful Trudy Sundberg Lecture Series events and the Early Literacy Conference, which took place the prior week.

Consent Agenda

- a) Approval of the February 23, 2026 regular meeting minutes
- b) Approval of the February 2026 payroll, benefits, and vouchers





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Operating Fund	Total
Voucher (Warrant)	
Checks 89014 through 89247, less checks listed below	\$ 1,406,967.45
Payroll Warrant	
Vendor Checks 89021, 89072, 89084, 89127, 89163, 89209, 89240 through 89247, plus Electronic Transfers and Direct Deposits	\$ 3,812,231.11
Electronic Payments	
Dates: 02/01/2026 through 02/28/2026	\$ 596,820.94

Trustee May moved the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

SILEU Local 73 President Abby Bormann provided public comment to the Board of Trustees regarding Resolution 26-01.

New Business

Strategic Planning Process Overview

Director of Access, Innovation, and Collections Diane Lai and Deputy Director David Durante shared the purpose, plan and progress of the strategic plan development. The guiding principles for the process include being people-centric, clear and accessible, collaborative, and curious.

Resolution 26-01

Trustee Adams moved the Sno-Isle Libraries Board of Trustees adopt Resolution 26-01 calling for an election authorizing the restoration of the Library District’s regular property tax levy as presented. Executive Director Howard described the District’s careful use of funds since the 2018 library levy and explained that the District must pursue a ballot measure to restore the library levy rate to \$0.47 or substantially reduce library expenditures. The motion passed.

Resolution 26-02

Trustee May moved the Sno-Isle Libraries Board of Trustees adopt Resolution 26-02 authorizing the establishment of a new Bank of America account, the closure of an existing Bank of America account, and adopting an imprest fund balance for the new account. Finance Director Janella Lewis explained that the Library District will be moving from PayPal to Comprise/Fiserv for accepting customer payments for lost materials and issuing refunds, and moving to a new account would prevent the comingling of funds. The motion passed.

Overseeing the Audit Process

Finance Director Janella Lewis summarized the Board’s governance responsibilities related to audits conducted by the Washington State Auditor’s office.





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Finance Report

Financial Update

Finance Director Lewis presented the February 2026 financial report.

Committee and Trustees' Reports

President's Report/ Executive Committee

President DePrey reported on the following:

- Minor changes to the Board's calendar, including a higher level of detail.
- Attendance at the recent Trudy Sundberg lecture series event.

Management Committee Report

Trustee Crull reported on the outcome of the Management Committee's March meeting:

- The committee continues to partner with staff to determine a retreat date.
- The retreat will be take place as two separate special meetings on different dates.

Library Services Committee Report

Trustee Olson reported on the outcome of the Library Services Committee's March meeting:

- The committee reviewed recommended revisions to the following policies and will bring them forward for consideration by the full Board at the May meeting:
 - Customer Use of Library Spaces
 - Meeting Room Use
 - Art in Public Spaces

Sno-Isle Libraries Foundation Liaison Report

Trustee Crull reported on the Foundation's previous meeting:

- A presentation about the history of the Trudy Sundberg Lecture Series.
- The election of new Foundation Board of Directors officers.
- The Foundation's Love Notes campaign.
- The Foundation's 2026 annual goals.

Adjournment

Trustee Adams moved to adjourn the March 23, 2026 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. President DePrey adjourned the meeting at 6:51 p.m.

Jennifer DePrey

President

Griselda Guevara-Cruz

Secretary

