



SNO-ISLE LIBRARIES BOARD OF TRUSTEES

BOARD OF TRUSTEES

Jennifer DePrey, *President* • Michael Adams, *Vice President* • Griselda Guevara-Cruz, *Secretary* • Kay Crull • Jessica Fleming • Ryan May • Rose Olson

EXECUTIVE DIRECTOR

Eric Howard

April 27, 2026

Meeting Minutes
Sno-Isle Libraries Service Center

Call to Order

Vice President Adams called the meeting to order at 5:32 p.m., followed by a land acknowledgment.

Attendees

Members present: Michael Adams, Kay Crull, Griselda Guevara-Cruz, Jessica Fleming, Ryan May, and Rose Olson.

Staff present: Melinda Armstrong, David Brown, David Durante, Eric Howard, Meredith Kraft, Jason Latham, Tricia Lee, Janella Lewis, and Shanda Zimmerman.

Vice President Adams confirmed quorum.

Approval of Agenda

Vice President highlighted a potential agenda change to reorder New Business to start with Audit Exit Conference. Trustee Crull moved to approve the agenda as amended. The motion passed.

Executive Director Report

Executive Director Eric Howard highlighted National Volunteer Week and expressed gratitude for the volunteers who support the vision and mission of Sno-Isle Libraries. Executive Director Howard shared highlights from his recent participation in the Economic Alliance of Snohomish County D.C. Fly-in and the Urban Libraries Council meeting.

Trustee Olson joined the meeting.

Consent Agenda

- a) Approval of March 23, 2026 regular meeting minutes
- b) Approval of the March 2026 payroll, benefits, and vouchers





SNO-ISLE LIBRARIES BOARD OF TRUSTEES

BOARD OF TRUSTEES

Jennifer DePrey, *President* • Michael Adams, *Vice President* • Griselda Guevara-Cruz, *Secretary* • Kay Crull • Jessica Fleming • Ryan May • Rose Olson

EXECUTIVE DIRECTOR

Eric Howard

Operating Fund	Total
Voucher (Warrant)	
Checks 89248 through 89483, less checks listed below	1,543,838.07
Payroll Warrant	
Vendor Checks 89258, 89294, 89313, 89320, 89329, 89387, 89463, 89476 through 89483, plus Electronic Transfers and Direct Deposits	3,641,505.91
Electronic Payments	
Dates: 03/01/2026 through 03/31/2026	988,926.68

Trustee Olson moved the Sno-Isle Libraries Board of Trustees approve the Consent Agenda as presented. The motion passed.

Public Comment

There were no public comments to the Board

New Business

Audit Exit Conference

Assistant Audit Manager Erika Davies and Assistant State Auditors Izzy Kanaly and Jennifer Rozler from the Office of the Washington State Auditor presented the following results of the financial statement audit for the year ending on December 31, 2024 for Sno-Isle Library District and for the years January 1, 2022 – December 31, 2025 for Camano Island Library Capital Facility Area (CILCFA)

- The State Auditor’s office issued an unmodified opinion on the fair representation of the Library District’s and CILCFA’s financial statements in accordance with its regulatory basis of accounting.
- The State Auditor’s office issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared by the Library District and CILCFA using accounting practices prescribed by state law and the State Auditor’s Budgeting, Accounting and Reporting System (BARS) manual, which is a basis of accounting other than GAAP.
- No deficiencies in internal control were considered to be material weaknesses were identified during the audits.
- No instances of noncompliance or other matters that are required to be reported under Government Auditing Standards were disclosed.





SNO-ISLE LIBRARIES BOARD OF TRUSTEES

BOARD OF TRUSTEES

Jennifer DePrey, *President* • Michael Adams, *Vice President* • Griselda Guevara-Cruz, *Secretary* • Kay Crull • Jessica Fleming • Ryan May • Rose Olson

EXECUTIVE DIRECTOR

Eric Howard

Soliciting Pro and Con Statements for Voters

Executive Director Howard announced that the Pro Statement Committee members have been determined. The Board will hold a special meeting on April 29 to consider passing a resolution formally appointing the committee.

Connecting Services to Community Needs: Advancing Early Learning Across our Communities

Director of Access, Innovation, and Collections Diane Lai provided an overview of the Early Literacy Conference, including the outcome of the community engagement exercises. Assistant Director of Programs, Services and Impacts Tricia Lee previewed features of the summer reading program. Assistant Director of Community Libraries previewed the upcoming Wonder Wheels initiative designed to expand access to early learning.

Internal Controls: Oversight Responsibilities of the Board

Finance Director Janella Lewis summarized the Board's governance responsibilities related to monitoring the Library District staff's control environment to ensure adequate risk management.

Finance Report

Financial Update

Finance Director Lewis presented the March 2026 financial report.

Committee and Trustees' Reports

Sno-Isle Libraries Foundation Liaison Report

Trustee Crull reported on the Foundation's previous meeting:

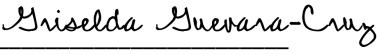
- Results from the recent Library Giving Day campaign.
- An Author Salon event at the Snohomish Library with Doug Leen.
- The upcoming Give Big Day campaign.
- The upcoming estate planning webinar presented by Foundation Board Member Sarah Propst.

Adjournment

Trustee Crull moved to adjourn the April 27, 2026 regular meeting of the Sno-Isle Libraries Board of Trustees. The motion passed. Vice President Adams adjourned the meeting at 7:13 p.m.



President



Secretary

